



Environmental Management Manual

Clyde Terminal

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Introduction

About this manual

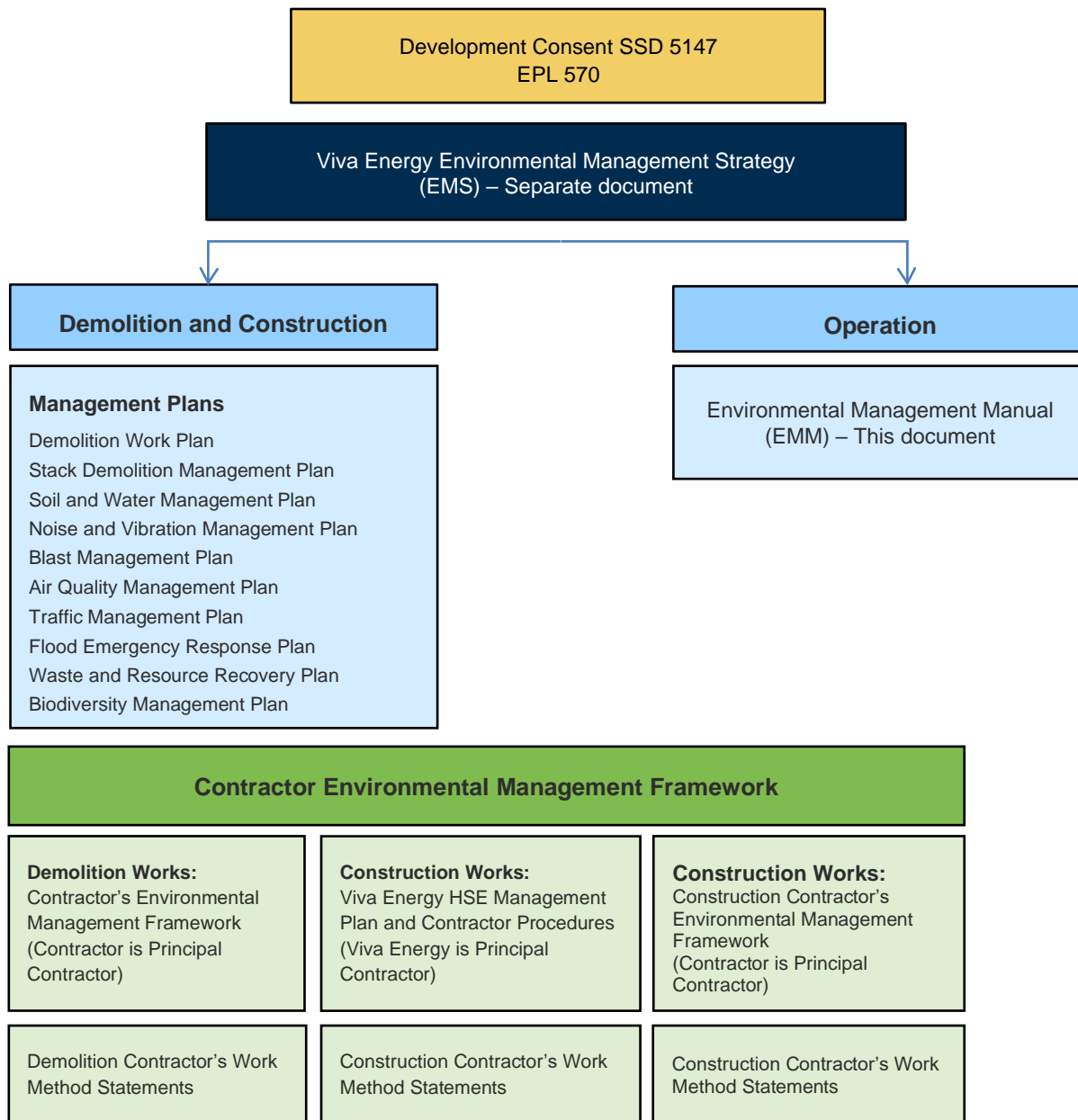
The purpose of this Environmental Management Manual (EMM) is to provide information on essential environmental activities required to maintain environmental compliance at Clyde Terminal (facility).

The document guides Viva Energy employees and contractors on how to meet the environmental obligations required by Viva Energy's Development Consent (SSD 5147) and Environment Protection License (EPL 570) as well as Viva Energy's internal requirements including the HSSE Control Framework.

This document is aligned with the overarching Environmental Management Strategy developed in compliance with SSD 5147. The overall management framework is depicted in the below figure.

The objectives of this manual are to define:

- Environmental interactions at the facility
- The timeframes, standards and responsibilities for operational tasks required to maintain environmental performance and compliance and
- Internal and external environmental documentation and administration requirements.



How this manual is structured

This EMM has three components:

- Introduction (this section)
- A graphical representation of the Environmental Interactions for the facility (this section is provided in a removable form to aid in the field use)
- A tabular presentation of the environmental compliance requirements for the facility.

Manual ownership and responsibility

The **NSW Operations Manager** is the owner of this manual and is accountable for:

- Identifying facility-specific 'Champions' for the manual
- Facilitating interaction with other managers from other business where required
- Ensuring that elements of this manual are consistent with Viva Energy and regulatory requirements with support from the Supply Chain Environment Team
- Coordinating and authorising any EMM revisions
- Disseminating information contained in this manual and in any revisions
- Providing resources for guiding and training on how to use this manual

The **Terminal Manager** has responsibility for:

- Supporting the facility-specific 'Champions' for the EMM
- Providing resources to achieve the requirements of the EMM
- Setting and monitoring facility specific environmental performance targets
- Maintaining the currency of this EMM.

The **Environment Lead** has responsibility for:

- Supporting the development of this EMM
- Supporting the Operations team to identify and meet improvement opportunities identified in this EMM
- Providing guidance on the use of this EMM as required by the operations team.

The **Facility Champion** takes on individual custodianship for the EMM at the facility. They assist in identifying where the requirements of the manual do not fit facility activities and to assist drive environmental compliance and performance improvements at each facility.

The HSSE Management System

Viva Energy operates in accordance with an integrated Health, Safety, Security and Environment Management System (HSSE MS). A detailed description of the systematic management approach to HSSE to be used at the facility is available on the Viva Energy Workplace – Knowledge Library.

The key elements of the HSSE MS are:

- Leadership and Commitment
- Policy and Objectives
- Organisation, Responsibilities and Resources
- Risk Management
- Planning and Procedures
- Implementation, Monitoring and Reporting;
- Assurance
- Management Review.

This EMM provides detail on the environmental requirements of the HSSE MS specific to the facility. The EMM is one of the tools to be used at the facility to achieve Viva Energy's HSSE policy commitments.

No Product to Ground

No Product to Ground is a phrase or conversation theme often used by Viva Energy to describe the environmental component of our commitment to Goal Zero.

No Product to Ground is focused on removing unexpected events from our business. Using this manual and adhering to the requirements within the document is fundamental to achieving No Product to Ground.



Water Management

Clyde Terminal Water Management Manual OPS-076-M provides a more detailed outline of Clyde Water Management. The purpose of the *Water Management Manual* is to provide information essential for water management and interceptor drainage activities to maintain environmental compliance at Clyde Terminal.

The document guides Viva Energy employees and contractors on how to maintain waste water obligations required by regulations and Viva Energy's internal requirements.

Where operational activities involve waste water handling and the release of water from the source (e.g. tank compound bund draining, tank water draining and interceptor operations), site specific operating procedures are included.

Waste water management for non-operational and maintenance activities are managed by exception under the Permit to Work System.

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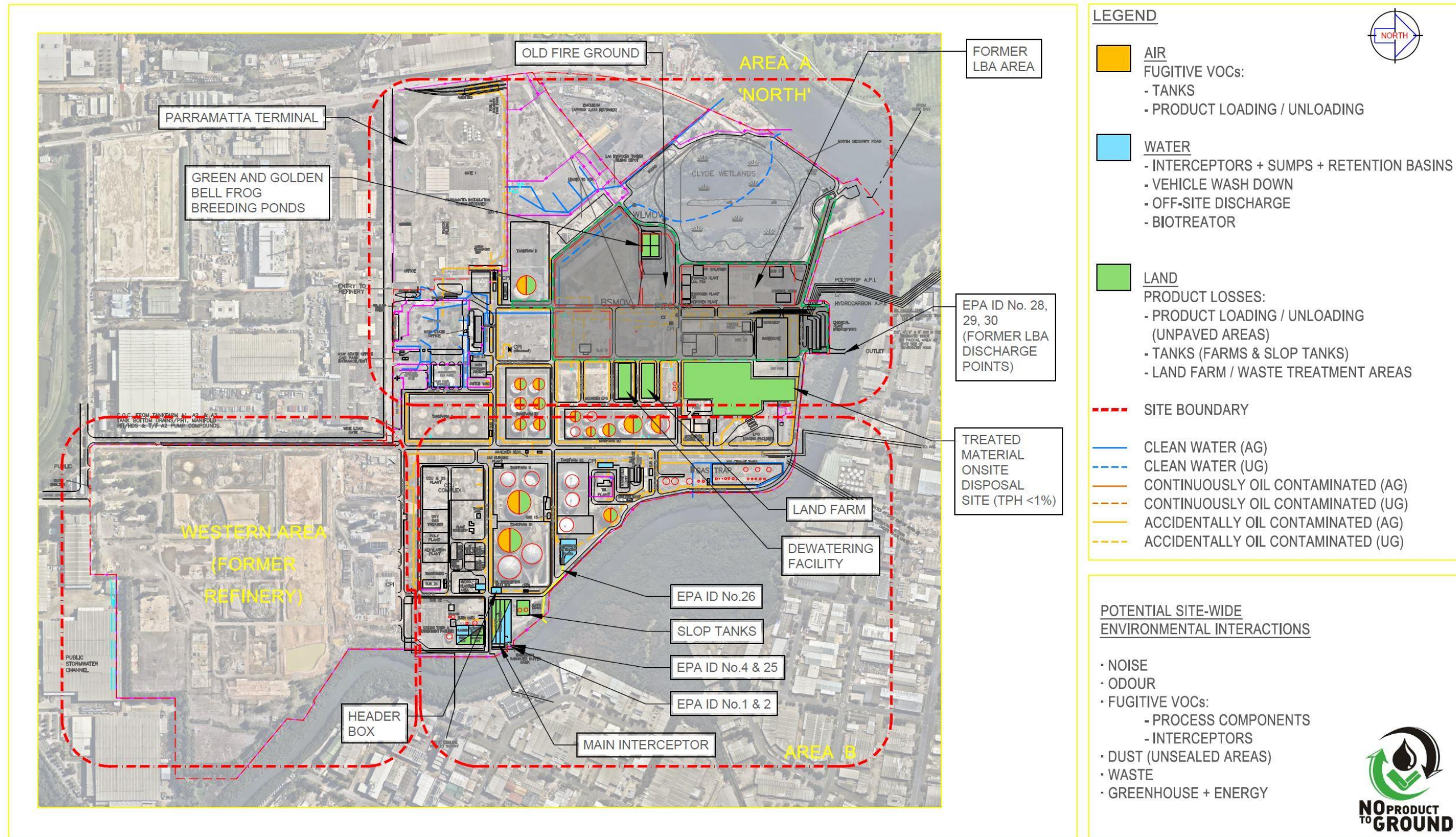
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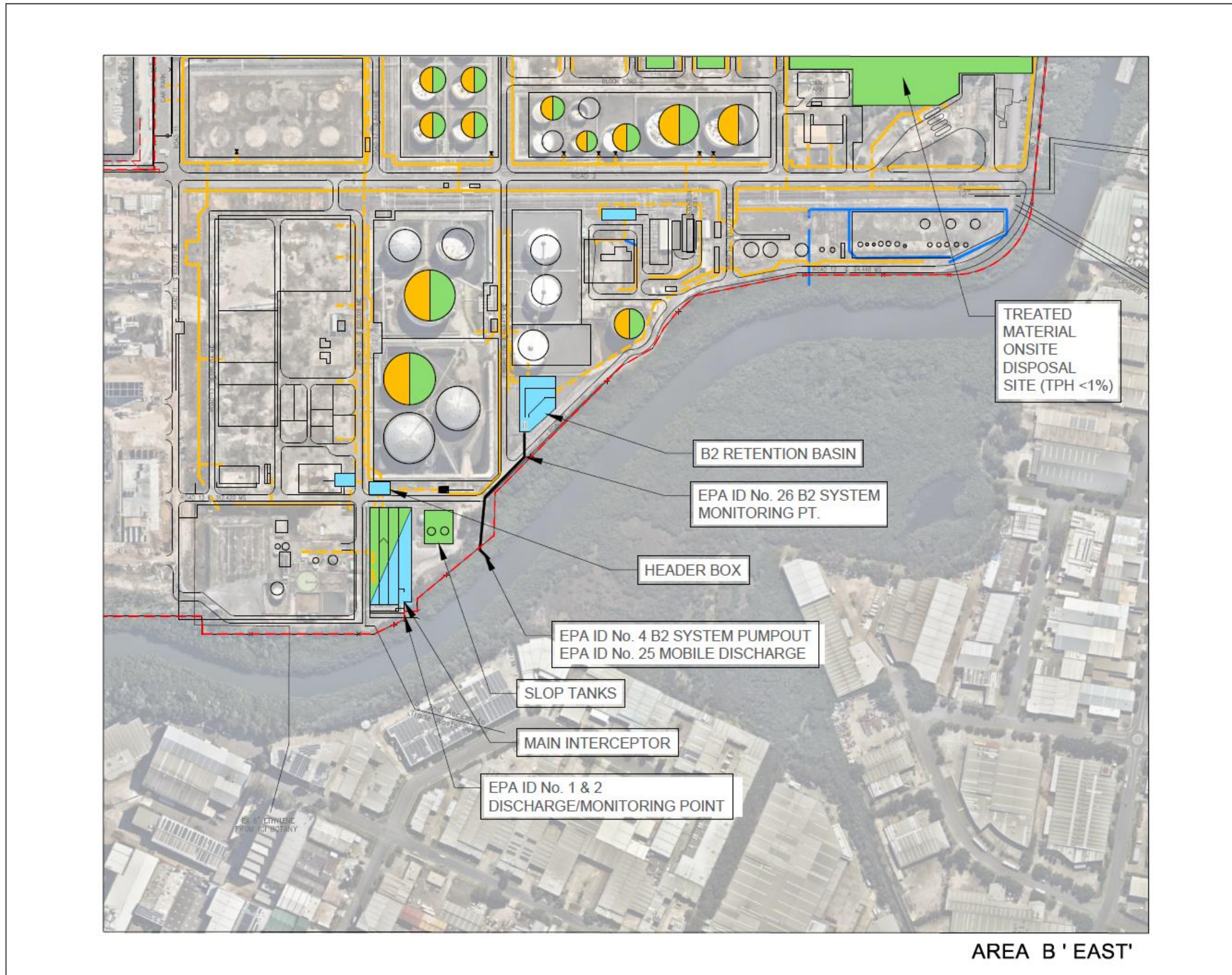
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Key Site Environmental Interactions

CLYDE TERMINAL





LEGEND

AIR
FUGITIVE VOCs:
- TANKS
- PRODUCT LOADING / UNLOADING

WATER
- INTERCEPTORS + SUMPS + RETENTION BASINS
- VEHICLE WASH DOWN
- OFF-SITE DISCHARGE

LAND
PRODUCT LOSSES:
- PRODUCT LOADING / UNLOADING (UNPAVED AREAS)
- TANKS (FARMS & SLOP TANKS)
- LAND FARM / WASTE TREATMENT AREAS

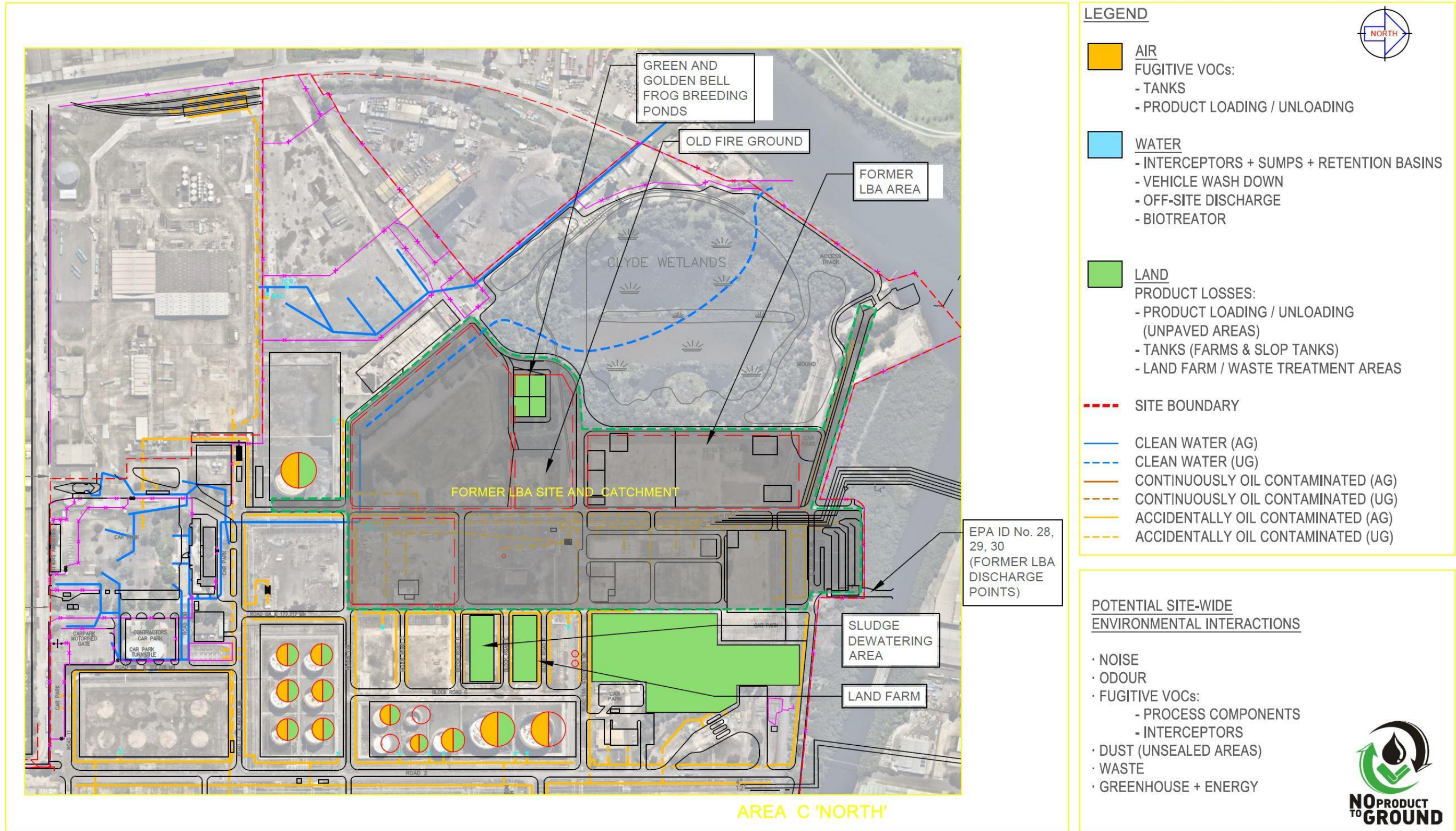
--- SITE BOUNDARY

— CLEAN WATER (AG)
- - - CLEAN WATER (UG)
— CONTINUOUSLY OIL CONTAMINATED (AG)
- - - CONTINUOUSLY OIL CONTAMINATED (UG)
— ACCIDENTALLY OIL CONTAMINATED (AG)
- - - ACCIDENTALLY OIL CONTAMINATED (UG)

POTENTIAL SITE-WIDE ENVIRONMENTAL INTERACTIONS

- NOISE
- ODOUR
- FUGITIVE VOCs:
 - PROCESS COMPONENTS
 - INTERCEPTORS
- DUST (UNSEALED AREAS)
- WASTE
- GREENHOUSE + ENERGY





Environmental Compliance Requirements and Control Barriers for Operations

Noise																																													
Requirement				Control Barrier		Compliance Documentation	Responsibility																																						
<p>Noise Limits</p> <p>The Applicant shall ensure that noise from the operation does not exceed the limits in Table 1.</p> <table border="1"> <thead> <tr> <th colspan="6">Table 1: Noise Limits (dB(A))</th> </tr> <tr> <th rowspan="2">Noise Receiver Location</th> <th rowspan="2">Location</th> <th rowspan="2">Day LAeq (15 min)</th> <th rowspan="2">Evening LAeq (15 min)</th> <th colspan="2">Night</th> </tr> <tr> <th>LAeq (15 min)</th> <th>LAeq (1 min)</th> </tr> </thead> <tbody> <tr> <td>R1-R3</td> <td>Any residence in the suburb of Rosehill</td> <td>38</td> <td>38</td> <td>35</td> <td>45</td> </tr> <tr> <td>R4</td> <td>Any residence in the suburb of Silverwater</td> <td>37</td> <td>37</td> <td>36</td> <td>45</td> </tr> <tr> <td>R5</td> <td>Any residence in the suburb of Newington</td> <td>36</td> <td>36</td> <td>35</td> <td>45</td> </tr> <tr> <td>R6-R7</td> <td>Any residence in the suburb of Rydalmere</td> <td>40</td> <td>40</td> <td>36</td> <td>45</td> </tr> </tbody> </table> <p><i>Development Consent SSD 5147, 14 January 2015, condition C21</i></p>				Table 1: Noise Limits (dB(A))						Noise Receiver Location	Location	Day LAeq (15 min)	Evening LAeq (15 min)	Night		LAeq (15 min)	LAeq (1 min)	R1-R3	Any residence in the suburb of Rosehill	38	38	35	45	R4	Any residence in the suburb of Silverwater	37	37	36	45	R5	Any residence in the suburb of Newington	36	36	35	45	R6-R7	Any residence in the suburb of Rydalmere	40	40	36	45	<p>Noise levels to be observed and above normal levels recorded in the daily log during regular site surveillance.</p> <p>Non-routine work conducted under permit conditions.</p>		<p>Potential noise exceedances to be logged in MYOSH.</p> <p>Documented routine site surveillance and assurance Operational Logs</p> <p>Permit to Work</p> <p>Parramatta and Clyde Terminal Industrial Hygiene Noise Survey</p> <p>Community Complaints Procedure QHSSE-686-G</p> <p>Health Risk Assessment (Viva Energy OneHealth IT)</p>	<p>Operators</p> <p>Permit Issuer</p> <p>Operations Manager</p> <p>Operations Manager and Viva Energy Health</p>
Table 1: Noise Limits (dB(A))																																													
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Hours of Work																																													

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Noise

Requirement	Control Barrier	Compliance Documentation	Responsibility														
<p>The Applicant shall comply with the hours detailed in Table 2, unless otherwise agreed in writing by the EPA and the Secretary.</p> <table border="1" data-bbox="181 413 1014 745"> <thead> <tr> <th colspan="3" data-bbox="181 413 1014 477">Table 2: Construction, Demolition & Operation Hours</th> </tr> <tr> <th data-bbox="181 477 371 560">Activity</th> <th data-bbox="371 477 562 560">Day</th> <th data-bbox="562 477 1014 560">Time</th> </tr> </thead> <tbody> <tr> <td data-bbox="181 560 371 660" rowspan="2">Construction and Demolition</td> <td data-bbox="371 560 562 608">Monday – Friday</td> <td data-bbox="562 560 1014 608">7:00am to 6:00pm</td> </tr> <tr> <td data-bbox="371 608 562 660">Saturday</td> <td data-bbox="562 608 1014 660">8:00am to 5:00pm</td> </tr> <tr> <td data-bbox="181 660 371 745">Operation</td> <td data-bbox="371 660 562 745">Monday to Sunday</td> <td data-bbox="562 660 1014 745">24 hours</td> </tr> </tbody> </table> <p><i>Development Consent SSD 5147, 14 January 2015, condition C22</i></p> <p>The applicant shall:</p> <ol style="list-style-type: none"> a) Implement all reasonable and feasible noise management and mitigation measures to prevent and minimise operations, low frequency and traffic noise generated during operation; b) Maintain the effectiveness of any noise suppression equipment on plant at all times and ensure defective plant that may generate offensive noise is not used operationally until fully repaired; and c) Regularly assess noise monitoring data and relocate, modify and/or stop operations to ensure compliance with the relevant conditions of this consent. <p><i>Development Consent SSD 5147, 14 January 2015, condition C24</i></p>	Table 2: Construction, Demolition & Operation Hours			Activity	Day	Time	Construction and Demolition	Monday – Friday	7:00am to 6:00pm	Saturday	8:00am to 5:00pm	Operation	Monday to Sunday	24 hours			
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Air Quality

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Dust</p> <p>Dust or particulate matter from the operation must not cause nuisance to receptors or exceed prescribed levels.</p> <p><i>Viva Energy Requirement</i></p> <p>The premises must be maintained in a condition which minimises or prevents the emission of dust from the premises.</p> <p><i>EPL 570 (version 22 August 2023) - condition O3.1</i></p> <p>Dust Minimisation</p> <p>The applicant shall carry out reasonable and feasible measures to minimise dust generated during operations</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C28</i></p>	<p>Potential for dust generation during non-routine activities is to be assessed and managed by the Permit to Work system</p> <p>Where dust generated from the facility is observed potentially leaving the facility or an air quality complaint is received from the community, this is reported and investigated according to Viva Energy's Incident Notification, Reporting and Investigation procedure (HS-MAS-0001-PR).</p> <p>Non-routine work conducted under permit conditions</p>	<p>Permit to Work (Permit issuers records)</p> <p>Community Complaints Procedure QHSSE-686-G</p> <p>MYOSH</p>	<p>Permit Issuer</p> <p>Operator</p> <p>Operator</p> <p>Operations Manager</p>

Air Quality

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Odour</p> <p>No condition in this licence identifies a potentially offensive odour for the purposes of section 129 of the Protection of the Environment Operations Act 1997</p> <p><i>EPL 570 (version 22 August 2023) - condition L7.1</i></p> <p>Offensive Odour</p> <p>The applicant shall not cause or permit the emission of offensive odours from the site, as defined under Section 129 of the POEO act.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C29.</i></p>	<p>Where odour is observed at the boundary or potentially leaving the facility or an air quality complaint is received from the community, this is reported and investigated according to Viva Energy's Incident Notification, Reporting and Investigation procedure (HS-MAS-0001-PR).</p> <p>Potential for odour generation during non-routine activities is to be assessed and managed by the Permit to Work system.</p>	<p>MYOSH</p> <p>Community Complaints Procedure QHSSE-686-G</p> <p>Permit to Work (Permit issuers records)</p>	<p>Operator Operations Manager</p> <p>Operations Manager</p> <p>Permit Issuer</p>
<p>Volatile Organic Compounds</p> <p>Discharge of pollutants to air must not exceed 26,000 kg Benzene and 1,250,000 kg VOCs, assessed in accordance with the relevant load calculation protocol.</p> <p><i>EPL 570 (version 22 August 2023) - conditions L2.1 & L2.2</i></p>	<p>Procedural control and trigger to re-perform load determination at yearly intervals</p>	<p>Monitored via internal reporting, calculated through consultants for EPA Annual Return and NPI reporting (<i>Environmental data file</i>)</p>	<p>Operations Manager Environmental Advisor</p>

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Air Quality

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Operational Air Quality Monitoring Program</p> <p>The applicant shall prepare and implement an Air Quality Monitoring Program for the operation. The plan shall:</p> <ol style="list-style-type: none"> Be prepared and implemented by a suitable qualified and experienced expert; Be prepared in consultation with the EPA; Be submitted to the Secretary for approval within 3 months of the date of this consent; Describe an air quality monitoring program that is capable of evaluating the performance of the operation and determining compliance with key performance indicators agreed in consultation with the EPA; Includes record keeping, a complaints register and response procedure and compliance reporting. <p><i>Development Consent SSD 5147, 14 January 2015, condition C30.</i></p>	<p>Measures cited in the AQMP</p> <p>Routine site surveillance</p> <p>Non-routine works conducted under permit conditions</p>	<p>Operational Air Quality Monitoring Program (AQMP) (SC-OPS-0137-PL)</p> <p>Documented routine site surveillance and assurance (<i>Operational Logs</i>)</p> <p>Community Complaints Procedure QHSSE-686-G</p> <p>Permit to Work (<i>Permit issuers records</i>)</p>	<p>Operations Manager</p> <p>Environmental Advisor</p> <p>Operators</p> <p>Permit Issuer</p>
<p>Meteorological Monitoring</p> <p>During the life of the Development, the Applicant shall ensure that there is a suitable meteorological station operating in the vicinity of the site that complies with the requirements of the EPA.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C32.</i></p>	<p>BOM Parramatta North Station</p>	<p>Maintained by BOM, data available from BOM</p>	<p>BOM</p>

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Energy Efficiency and Greenhouse Gas Emissions

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>The applicant shall implement all reasonable and feasible measures to minimise energy use and greenhouse gas emissions during construction, demolition and operation.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C33.</i></p>	Annual review of energy use and emissions data	NPI data submission	Operations Manager Environmental Advisor

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Water

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Foreshore Management</p> <p>The Applicant shall ensure the foreshore and inter-tidal areas on the site are fully protected. This includes preventing the storage of any machinery, materials, equipment, supplies, or waste receptacles within or adjacent to the inter-tidal area.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C48.</i></p>	<p>Designated storage areas outside of inter-tidal area.</p> <p>Non-routine works conducted under permit conditions</p>	<p>Operational Surveillance</p> <p>Permit to Work</p>	<p>Operators</p> <p>Permit issuer</p>

Water

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Discharge Limits</p> <p>The Development shall comply with section 120 of the Protection of the Environment Operations Act 1997, which prohibits the pollution of waters, except as expressly provided in the EPL.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C46.</i></p> <p>The Applicant shall ensure that signs are displayed and maintained adjacent to all stormwater drains on the site clearly indicating "Stormwater Only".</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C47.</i></p>	<p>Scheduled monitoring and maintenance of drains (JDE)</p> <p>Site surveillance to confirm that detergents not in use</p> <p>Operational Surveillance in accordance with Local Operating Procedure</p>	<p>Documentation of scheduled monitoring and maintenance of drains</p> <p>Documented routine site surveillance and assurance (<i>Operational Logs</i>)</p>	<p>Maintenance Coordinator</p> <p>Operators</p>
<p>Water and Wastewater Discharges</p> <p>Except as expressly provided in the conditions of EPL 570, the licences must comply with section 120 (site operations must not cause pollution of waters) of the <i>Protection of the Environment Operations Act (POEO Act) 1997 (NSW)</i>.</p> <p><i>EPL 570 (version 22 August 2023) - condition L1.1</i></p> <p>Concentration limits in discharges must be within the limits of the licence</p> <p><i>EPL 570 (version 22 August 2023) - condition L3.4</i></p>	<p>Monitoring of discharge through sampling and laboratory analysis</p>	<p>Results to be kept on file (<i>Operational Logs, SGS database</i>)</p>	<p>Operators</p> <p>Environment Lead</p>

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Water

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Discharge limits for licensed discharge points can be found in EPL 570. Non-licensed discharge points are subject to POEO Act 1997 regulations.</p>	<p>Minimise spills to <u>A</u>s <u>L</u>ow <u>A</u>s <u>R</u>easonably <u>P</u>racticable (ALARP)</p> <p>Control Barriers include:</p> <ul style="list-style-type: none"> • Design Engineering Practices/Manuals • Operations Surveillance and Assurance • Conduct Maintenance • Operating within equipment limits • Asset integrity programs • HiHi level alarms • Stock reconciliation • Tank bunds 	<p>HSSE Case</p> <p>HEMP ALARP Documentation</p> <p>Stock reconciliation data</p> <p>Maintenance records</p> <p>Emergency Response Manual</p> <p>Pollution Incident Response Management Plan (PIRMP)</p>	<p>Operations Manager</p> <p>Stocks and Admin team</p> <p>Maintenance Manager</p> <p>Operations Manager</p>
<p>Volumes of discharge must be measured and must not exceed the volume specified for that discharge point per EPL 570 (version 22 August 2023) - condition L4.1</p>	<p>Record and monitor flow rates</p>	<p>Flow rate records</p>	<p>Operations Manager</p>

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Water

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Surface Water Management Plan <i>Development Consent SSD 5147, 14 January 2015, condition C50.</i></p>	Describe the surface water management system on site, including plans of the stormwater system and oily/wastewater system	SC-OPS-0005-MA-Clyde Water Management Manual	Operations Manager
<p>Groundwater Monitoring Groundwater Management Plan <i>Development Consent SSD 5147, 14 January 2015, condition C50.</i> <i>EPL 570 (version 22 August 2023) - condition U1.1</i></p>	Scheduled groundwater monitoring undertaken by ERM and documented in JDE	Annual Progress Report - due to EPA by 31 March annually Groundwater Monitoring Event (GME) reports prepared by ERM Annual Environmental Performance Report (AEPR) – due to DPE by 31 July annually	Environment Lead
<p>Leachate Management Leachate generated from the sludge dewatering facility. Drains to be operating effectively and directing leachate/runoff from sludge dewatering facility to the 2-Bay CPI <i>Development Consent SSD 5147, 14 January 2015, condition C50.</i> <i>EPL 570 (version 22 August 2023) - condition O4.2</i></p>	Scheduled monitoring and maintenance (JDE) Operational Surveillance in accordance with Local Operating Procedure	Documentation of scheduled monitoring and maintenance of drains Documented routine site surveillance and assurance (<i>Operational Logs</i>)	Maintenance Manager Operations Manager

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Water/Land

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Storage</p> <p>Chemical storage onsite to comply with EPL 570</p> <p>The applicant shall not store in excess of:</p> <ul style="list-style-type: none"> a) 264 ML of finished petroleum products b) 1,550 cubic metres (M³) of petroleum gases; <p>On the site at any one time, unless otherwise agreed in writing by the Secretary.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition B5.</i></p>	<p>Management of Change (MOC) if proposed change to site product storage capacity. QHSSE-001-P – Internal processes require MOC. Part of MOC process will require external approval. If received, change may possibly proceed, no external approval = no change to storage quantity limits</p>	<p>MOC documentation</p> <p>Annual Environmental Performance Report (AEPR)</p>	<p>Operations Manager</p>
<p>Tank Storage</p> <p>All above ground tanks containing material that is likely to cause environmental harm must be bunded or have alternative spill containment in place.</p> <p><i>EPL 570 (version 22 August 2023) - condition O5.2</i></p> <p>Suitable measures (e.g. high/low alarms/ control valves with interlock control, one way valves) are installed on all tanks and associated pipes and hoses to prevent the spillage.</p> <p><i>EPL 570 (version 22 August 2023) - condition O5.3</i></p> <p>Bunding</p> <p>The Applicant shall store all chemicals, fuels and oils used on-site in appropriately bunded areas in accordance with the requirements of all relevant Australian Standards, and/or the EPA's Storing and Handling of Liquids: Environmental Protection – Participants handbook</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C49.</i></p>	<p>Management of Change if proposed change to site product storage capacity. QHSSE-001-P</p>	<p>MOC documentation</p>	<p>Operations Manager</p>

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Water/Land

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Imported Soil</p> <p>The Applicant shall:</p> <ul style="list-style-type: none"> a) Ensure that only VENM or ENM or other material approved in writing by the EPA is used as fill on the Site; b) Keep accurate records of the volume and type of fill to be used; and c) Make these records available to the Department upon request. <p><i>Development Consent SSD 5147, 14 January 2015, condition C43.</i></p>	<p>Appropriate documentation provided by supplier.</p> <p>Sampling and laboratory analysis conducted on imported soil where required</p>	<p>Soil & Water Management Plan (Environmental Management Strategy – Clyde Terminal. Appendix D-2)</p> <p>Supplier records</p> <p>Analytical results</p> <p>Transport and Tracking documentation</p>	<p>Maintenance Manager</p> <p>Operations Manager</p>

Waste Management

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Waste Generation and Disposal</p> <p>Waste received on the premise must meet all conditions of a resource recovery exemption under Clause 51A of the <i>Protection of the environment Operations (Waste) Regulation 2005</i>.</p> <p>Waste generated outside the site shall not be received at the site for storage, treatment, processing, reprocessing, or disposal on the site, except as expressly permitted by a licence under the POEO Act, if such a licence is required in relation to that waste.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C52.</i></p> <p>After onsite treatment to reduce hydrocarbon contamination of soil or sediment to less than 1% on a weight basis, such treated waste may be disposed of onsite in the area marked "Treated Material Onsite Disposal Site (TPH <1%) as shown on drawing labelled 'Environmental Protection Licence No.570 Licenced Discharge Points' - CLR_0126667_004 Rev I (EPA ref. DOC21/70815-1), or offsite to a facility that can lawfully accept that waste.</p> <p><i>EPL 570 (version 22 August 2023) - condition L5.6</i></p>	<p>No waste accepted on site unless from locations specified in Environment Protection Licence 570</p>	<p>Waste Management Manual (QHSSE-307-P)</p> <p>Consignment Authorisation</p> <p>Electronic waste tracking documentation</p>	<p>Operators</p> <p>Maintenance Coordinator</p> <p>Senior Assurance Lead</p>

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Waste Management

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Waste Storage</p> <p>The treatment, storage, processing, reprocessing, transport and disposal of waste generated by the activity must be carried out in a competent manner.</p> <p><i>EPL 570 (version 22 August 2023) - condition O1.1</i></p>	<p>Waste stored in designated areas</p> <p>Transport, disposal and treatment conducted according to regulation and procedures</p> <p>Management of Change if proposed change to site waste generation and storage capacity QHSSE-001-P</p>	<p>Waste Management Manual (QHSSE-307-P)</p> <p>Management of Change Documentation <i>(held by Senior Assurance Lead)</i></p>	<p>Operations Manager</p>
<p>Waste Classification</p> <p>Waste generated or stored at the facility must be assessed and classified in accordance with EPA Waste Classification Guidelines.</p> <p><i>EPL 570 (version 22 August 2023) - condition O4.1</i></p> <p>The Applicant shall assess, classify and manage all liquid and non-liquid wastes generated at the site during construction, demolition and operation in accordance with the EPA's Waste Classification Guidelines Part 1: Classifying Waste, December 2009, or its latest version and dispose of wastes to a facility that may lawfully accept the waste.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C51.</i></p> <p>The Applicant shall retain all sampling and waste classification data for the life of the Development in accordance with the requirements of the EPA.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C56.</i></p>	<p>Visual observation of waste</p> <p>Sampling and analysis where required</p> <p>Classification according to guidelines and procedure</p> <p>Storage appropriate to classification</p> <p>Segregation of solid wastes</p>	<p>Waste Management Manual (QHSSE-307-P)</p> <p>Consignment Authorisation</p> <p>Electronic waste tracking documentation</p>	<p>Operators</p> <p>Maintenance Coordinator</p> <p>Senior Assurance Lead</p>

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<p>Waste Management On Site</p> <p>Only the hazardous and/or liquid and/or restricted solid waste listed below may be treated, processed, reprocessed or disposed of at the Clyde Terminal:</p> <ul style="list-style-type: none"> • Waste resulting from the surface treatment of metals and plastics; • Basic solutions or bases in solid form; • Waste oil/water, hydrocarbons/water mixtures or emulsions; • Highly odorous organic chemicals (including mercaptans and acrylates); • Soils contaminated with a controlled waste; • Encapsulated, chemically-fixed, solidified or polymerised wastes; and • Residues from industrial waste treatment/disposal options. <p><i>EPL 570 (version 22 August 2023) - condition L5.5</i></p> <p>Waste, including soil contaminated with hydrocarbons, treated soil contaminated by hydrocarbons, and dewatered oily sludge may be treated in the areas defined on drawing number CLR_0126667_0004 Rev J titled "Clyde Terminal, EPL No 570, Licensed Discharge Points".</p> <p><i>EPL 570 (version 22 August 2023) - condition O4.2 and O4.3</i></p> <p>The Applicant shall manage the chemical fixation and treatment of organic solvents, contaminated blue metals and empty drums or micro-encapsulation of waste in accordance with the EPA Specific Immobilisation Approval and the EPA Waste Classification Guidelines Part 2: Immobilisation of Waste, April 2008, or its latest version.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C53.</i></p>	<p>Visual observation of waste</p> <p>Sampling and analysis where required</p> <p>Classification according to guidelines and procedure</p> <p>No Treatment activities conducted on site outside of designated areas</p>	<p>Consignment Authorisation</p> <p>Electronic waste tracking documentation</p> <p>Waste Management Manual (QHSSE-307-P)</p>	<p>Operators</p> <p>Maintenance Coordinator</p>
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<p>The Applicant shall manage all materials and waste containing Scheduled Chemical Waste and polychlorinated biphenyls in accordance with applicable Chemical Control Order or in accordance with a licence under the Environmentally Hazardous Chemicals Act, 1985.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C54.</i></p> <p>The Applicant shall manage all materials and waste containing radioactive substances in accordance with the Radiation Control Act, 1990, Radiation Control Regulations, 2013 and the requirements of the EPA.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C55.</i></p>			
<p>Recycling</p> <p>All waste identified for recycling must be stored separately from other wastes.</p> <p><i>EPL 570 (version 22 August 2023) - condition O5.1</i></p>	<p>Waste classification and segregation</p> <p>Induction Process</p>	<p>Consignment Authorisation</p> <p>Electronic waste tracking documentation</p> <p>Waste Management Manual (QHSSE-307-P)</p>	<p>Operators</p> <p>Maintenance Coordinator</p>
<p>Waste Tracking</p> <p>Only the following waste products may be received at the Clyde Terminal premises from Gore Bay Terminal or Parramatta Terminal:</p> <ul style="list-style-type: none"> Waste mineral oils unfit for their original intended use; Waste oil/water, hydrocarbons/water mixtures or emulsions; Highly odorous organic chemicals (including mercaptans and acrylates); and Soils contaminated with a controlled waste. 	<p>No waste accepted on site unless from locations specified in Environment Protection Licence 570</p> <p>Visual observation of waste</p> <p>Sampling and analysis where required</p> <p>Classification according to guidelines and procedure</p>	<p>Consignment Authorisation</p> <p>Electronic waste tracking documentation</p> <p>Waste Management Local Waste Management Manual (QHSSE-307-P)</p>	<p>Operators</p> <p>Maintenance Coordinator</p>

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Waste Management

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<p>J120 and N120 wastes may also be received from the Mascot Jet A1 fuel pipeline and/or Clyde to Gore Bay pipeline in the event of an emergency incident for storage at the premises. The storage must be hardstand and bunded.</p> <p><i>EPL 570 (version 22 August 2023) - condition L5.3</i></p> <p>The Clyde Terminal may receive hazardous and/or liquid and/or restricted solid waste from Gore Bay Terminal without the need for waste tracking but a record of the waste received must be made.</p> <p><i>EPL 570 (version 22 August 2023) - condition L5.4</i></p> <p>Waste Management Plan</p> <p>The Applicant shall update and implement the Waste Management Plan for the site for construction, demolition and operation to the satisfaction of the Secretary. This Plan shall:</p> <p>(a) be approved by the Secretary prior to the commencement of construction or demolition and be provided to the EPA;</p> <p>(b) detail the type and quantity of waste to be generated during construction, demolition and operation;</p> <p>(c) detail the materials to be reused or recycled, either on or off site;</p> <p>(d) detail the procedures for handling, storage, collection of recycling and disposal of waste;</p> <p>(e) N/A</p> <p>(f) include the Management and Mitigation Measures included in Appendix C.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C57.</i></p>	<p>No disposal of waste soil on site outside of designated areas</p>		

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Biodiversity

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Biodiversity Management Plan The Applicant shall update and implement the Biodiversity Management Plan for the Development to the satisfaction of the Secretary. This plan must:</p> <ol style="list-style-type: none"> Be prepared in consultation with Council and OEH; Be approved by the Secretary prior to the commencement of construction or demolition; Include measures taken to minimise impacts on flora and fauna, including inspection of exterior casings and insulations on stacks and buildings to be demolished for the presence of Grey-headed Flying-foxes and microbats and procedures for their safe relocation; Include an updated Plan of Management: Restoration of Green and Golden Bell Frog Habitat, Clyde, October 2013 for the construction, demolition and operation, incorporating: <ul style="list-style-type: none"> Specific measures to be implemented such as frog-proof fences to exclude Green and Golden Bell frogs from construction and demolition areas; Plans for on-going implementation and on-going management of artificial breeding habitats; Monitoring protocols including long-term low frequency frog monitoring and <i>Gambusia</i> monitoring program of the ponds and artificial breeding habitats; Active management procedures for ensuring ponds remain free of <i>Gambusia</i> including manually drying our small and intermediate ponds on an annual basis; Include an updated Wetland Management Plan to include the creation of habitat opportunities for the Green and Golden Bell Frog; and Include a pest, vermin and noxious weed management plan. <p><i>Development Consent SSD 5147, 14 January 2015, condition C58</i></p>	<p>Scheduled monitoring and maintenance of wetlands (JDE)</p> <p>Site surveillance to confirm condition of wetlands</p> <p>Operator response to observed changes and/or non-compliant conditions</p> <p>Non-routine works conducted under permit conditions</p>	<p>Biodiversity Management Plan</p> <p>Revised Plan of Management – Restoration of Green and Golden Bell Frog Habitat (dated 14 January 2019)</p> <p>Site surveillance records</p> <p>Permit to work</p>	<p>Operations Manager</p> <p>Maintenance Manager Operators</p> <p>Permit Issuer</p>

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Operations & Maintenance

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Equipment Maintenance</p> <p>Plant and equipment must be maintained and operated in a proper manner. EPL 570 (version 22 August 2023) - condition O2.1</p> <p>Operation of Plant and Equipment</p> <p>The applicant shall ensure that all plant and equipment used for the Development is:</p> <ul style="list-style-type: none"> a) Maintained in a proper and efficient condition; and b) Operated in a proper and efficient manner. <p>Development Consent SSD 5147, 14 January 2015, condition B11</p>	<p>Programmed Maintenance (JDE)</p> <p>Maintenance notification system to identify non-programmed maintenance, as required</p> <p>Calibration of maintenance equipment</p>	<p>Maintenance records <i>(Operational Logs)</i></p>	<p>Operations Manager</p>
<p>Signage</p> <p>The location of EPA point numbers 1, 2, 4, 25, 26, 28, 29 and 30 must be clearly marked by signs that indicate the point identification number used the EPL 570 and be located as close as practicable to the discharge point. EPL 570 (version 22 August 2023) - condition G2.1.</p>	<p>Programmed maintenance (JDE)</p> <p>Maintenance notification system to identify non-programmed maintenance, as required</p> <p>Calibration of maintenance equipment</p>	<p>Maintenance records <i>(Operational Logs)</i></p>	<p>Operations Manager</p>

Operations & Maintenance

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Transport and Access</p> <p>The applicant shall ensure that:</p> <ul style="list-style-type: none"> a) The operation does not result in any vehicles queuing on the public road network; b) Heavy vehicles and bins associated with operation do not park or stand on local roads or footpaths in the vicinity of the site; c) All loading and unloading of materials is carried out on site; d) The proposed turning areas in the car park are kept clear of an obstacles, including parked cars, at all items; e) All trucks entering or leaving the site with loads have their loads covered; f) Trucks associated with operation do not track dirt onto the public road networks; and g) Heavy vehicles use designated routes to minimise impacts on the local and regional road network. <p><i>Development Consent SSD 5147, 14 January 2015, condition C34.</i></p> <p>Car Parking</p> <p>The Applicant shall provide sufficient parking facilities on-site, including for heavy vehicles, for construction, demolition and operational personnel, to ensure that traffic associated with the Development does not utilise public and residential streets or public parking facilities.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C35.</i></p>	<p>Facility Design</p> <p>Site surveillance</p> <p>Maintenance</p> <p>Induction and training</p>	<p>Environmental Management Strategy – Clyde Terminal (issued 27 April 2015)</p>	<p>Operations Manager</p>

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Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Obligation to Minimise Harm to the Environment</p> <p>The Applicant Shall implement all reasonable and feasible measures to prevent and/or minimise any harm to the environment that may result from the construction, demolition or operation of the Development.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition B1.</i></p> <p>Compliance</p> <p>The applicant shall ensure that employees, contractors and sub-contractors are aware of, and comply with, the conditions of this consent relevant to their respective activities.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition B19.</i></p> <p>The Applicant shall be responsible for environmental impacts resulting from the actions of all persons that t invites onto the site, including contractors, sub-contractors and visitors.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition B20.</i></p> <p>Signage</p> <p>The Applicant shall no install any advertising signs on site without the written consent of the Secretary</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C64</i></p>	<p>Facility Design</p> <p>Site surveillance</p> <p>Maintenance</p> <p>Induction and training</p>	<p>Environmental Management Strategy – Clyde Terminal (issued 27 April 2015)</p>	<p>Operations Manager</p>

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Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Records</p> <p>Monitoring results must be retained in a legible form for 4 years and made available on request.</p> <p><i>EPL 570 (version 22 August 2023) - condition M1.2</i></p> <p>Any complaints received must be recorded (as detailed in condition M5.2) and retained in a legible form for 4 years and made available on request.</p> <p><i>EPL 570 (version 22 August 2023) - condition M5.1 - 5.4</i></p> <p>The Applicant shall retain all sampling and waste classification data for the life of the Development in accordance with the requirements of the EPA.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition C56.</i></p> <p>Details of any samples taken must be recorded as set out in condition M1.3</p> <p><i>EPL 570 (version 22 August 2023) - condition M1.3</i></p> <p>Copy of annual report must be retained for 4 years.</p> <p><i>EPL 570 (version 22 August 2023) - condition R1.7</i></p> <p>Copy of licence must be kept on site, accessible to site personnel, and made available to EPA officers on request.</p> <p><i>EPL 570 (version 22 August 2023) - condition G1.1 - 1.3</i></p>	<p>Completion of documentation at the time of sampling</p> <p>All records retained on site and electronically</p> <p>Records retained by analytical laboratory</p> <p>Licence retained on site and available online</p> <p>Annual returns retained onsite and electronically</p>	<p>Monitoring results incident records, written notification</p> <p>Management of Change process Document QHSSE-001-P</p> <p>Emergency Response procedure</p>	<p>Operations Manager</p>

Administration

Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Access to Information</p> <p>The Applicant shall, to the satisfaction of the Secretary:</p> <p>a) Make the following information publically available on its website:</p> <ul style="list-style-type: none"> • The EIS • Current statutory approvals for the Development; • Approved strategies, plans or programs; • A summary of the monitoring results of the development, which have been reported in accordance with various plans and programs approved under the conditions of this consent; • A complaints register, updated on a quarterly basis; • Copies of any annual reviews (over the last 5 years); • Any independent environmental audit, and the Applicant's response to the recommendations in any audit; and • Any other matter required by the secretary; and <p>b) Keep this information up to date.</p> <p>Development Consent SSD 5147, 14 January 2015, condition D9.</p>			

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Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Notification</p> <p>The licensee must notify the EPA if it is unable to calculate the actual pollutant load by the annual return deadline.</p> <p><i>EPL 570 (version 22 August 2023) - condition R1.6</i></p> <p>EPA must be notified of any incidents or potential environmental harm by immediate telephone and written details within 7 days.</p> <p><i>EPL 570 (version 22 August 2023) - condition R2.1 and R2.2</i></p> <p>Incident Reporting</p> <p>Within 24 hours of the occurrence of an incident that causes (or may cause) harm to the environment, the Applicant shall notify the Secretary and any other relevant agencies of the incident</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition D5.</i></p> <p>Within 7 days of the detection of an incident, the applicant shall provide the Secretary and any other relevant agencies with a detailed report of the incident.</p> <p><i>Development Consent SSD 5147, 14 January 2015, condition D6.</i></p>	<p>Communication with regulator according to regulation and procedure</p>	<p>Monitoring results, Incident records, Written notification Emergency Response Manual Pollution Incident Response Management Plan (PIRMP) Viva Energy Incident Notification (MYOSH, Workplace) Document: NSW Supply Chain Regulatory Notification Guide (QHSSE-677-G)</p>	<p>Operations Manager</p>

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Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Reporting</p> <p>An annual return must be completed for each reporting period (with exceptions provided for transfers, surrenders and revokings) and submitted within 60 days of the period end.</p> <p><i>EPL 570 (version 22 August 2023) - condition R1.1 - 1.5</i></p> <p>Annual return must be certified and signed by the licence holder or person approved by EPA.</p> <p><i>EPL 570 (version 22 August 2023) - condition R1.8</i></p> <p>Upon request, a written report must be provided to EPA regarding an event at the premises, and further details where necessary.</p> <p><i>EPL 570 (version 22 August 2023) - condition R3.1 - 3.4</i></p>	<p>Procedural control notification of requirement via JDE</p> <p>Communication from the NSW Environment Protection Authority</p>	<p>Monitoring results, incident records, written notification</p> <p>Annual returns and reviews</p>	<p>Operations Manager</p> <p>Environment Lead</p>

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Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>By the end of July each year, or other timing as may be agreed by the Secretary, the Applicant shall review the environmental performance of the Development to the satisfaction of the Secretary. This review must:</p> <ol style="list-style-type: none"> a) Describe the construction and demolition activities that were carried out in the previous calendar year, and the construction and demolition activities proposed to be carried out in the coming calendar year; b) Include a comprehensive review of the monitoring results and complaints records of the Development over the previous calendar year, which includes a comparison of these results against: <ul style="list-style-type: none"> • The relevant statutory requirements, limits or performance measures/criteria; • The monitoring results of previous years; and • The relevant predictions in the EIS; c) Identify any non-compliance over the last year, and describe what actions were (or are being) taken to ensure compliance; d) Identify any trends in the monitoring data over the life of the Development; e) Identify any discrepancies between the predicted and actual impacts of the Development, and analyse the potential cause of any significant discrepancies; and f) Described what measures will be implemented over the current calendar year to improve the environmental performance of the Development. <p><i>Development Consent SSD 5147, 14 January 2015, condition D6.</i></p>	<p>Procedural control notification of requirement via MYOSH</p>	<p>Monitoring results, incident records, written notification</p> <p>Annual returns and reviews</p>	<p>Operations Manager</p> <p>Environment Lead</p>

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Requirement	Control Barrier	Compliance Documentation	Responsibility
<p>Complaints</p> <p>The licensee must operate a telephone complaints line and notify the public of its existence.</p> <p><i>EPL 570 (version 22 August 2023) - condition M6</i></p>	<p>Procedural control</p> <p>Viva Energy Complaints Hotline</p>	<p>Community Complaints Procedure QHSSE-686-G</p> <p>MYOSH Incident Management System</p> <p>Records Management System</p> <p>Combined Environmental Document Storage folder</p>	<p>Operations Manager</p>
<p>Competence</p> <p>Activities including the processing, handling, movement and storage of materials and wastes must be done in a competent manner.</p> <p><i>EPL 570 (version 22 August 2023) - condition O1.1</i></p>	<p>Communication of Environment Protection Licence requirements to all staff as part of induction</p> <p>Job Competence Profile process</p>	<p>Induction records</p> <p>Training records (personnel files)</p>	<p>State Operations Manager</p> <p>Training Team</p>
<p>Emergency Procedures and Response</p> <p>The facility must prepare, test, implement and keep a Pollution Incident Response Management Plan</p> <p><i>Part 5.7A of the POEO Act</i></p>	<p>Emergency Response, training and exercises</p>	<p>Emergency Response Manual</p> <p>Records of PIRMP testing/ Emergency response training records</p> <p>Pollution Incident Response Management Plan (PIRMP)</p>	<p>Operations Coordinator</p>

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